

GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

Meeting Minutes

Tuesday 10 December 2024

Special Meeting

ATTENDEES: Lorryne Grullis, Jo Twomey, Sarah Burns, Stacey Cain, Laura Holloway, Paul Fuller, Amy Marshall, Abi Jones, Caitlin Merritt, Chantelle Belladonna, Nicole Moulton , Candice Patterson , Chloe Mitchell,

APOLOGIES:, Linda Scrivens, Christine Cosgrave, Megan Finkelde, Gail Allen, , Vanessa Furlong, Kate Wheatley,

1. MEETING OPENING & WELCOME

The President opened the meeting at 6.38pm and welcomed all new and existing Committee members.

2. RECORD OF ATTENDANCE

Taken. (membership forms to be completed for new and current members) – Jo Twomey

3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

Motion: That the minutes presented dated 21 October 2024 be accepted as a true and accurate record of that meeting. Motion was carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 School wish list – to be advised at next meeting during AGM

- The prior suggestion of cold water fountains to be included with funds raised from this year was addressed but it was agreed that there will need to be a quote with an estimate of costs before any decisions can be made.
Action: Lorryne to investigate the costs further to inform members decision making.

4.2 P&C canteen vacancies

Action:

5. ELECTIONS

The President declared all positions vacant on the Executive Committee and a call was made for nominations. The following nominations were received and the roles are as follows:

- President: Nikki Moulton
- Vice President: Sarah Burns
- Secretary: Jo Twomey
- Treasurer: No nominations received
 - The role will be advertised again to the school community – to be filled before the AGM
- Executive Members: Caitlin Merritt, Laura Holloway, Abi Jones, Amy Marshall
- Canteen Coordinator: no nominations received
 - Suggestion of outsourcing, discussion of different models, paid and unpaid and the issues presented by these (paid role has insurances as well as super and other complications) The continuation of how to proceed with the canteen will be discussed in the AGM if no nominations are received.
- School board representative : Candice Patterson
- Fundraising coordinator – NO Nominations recieved
- Social Media Representative – Amy Marshall
- Honorary auditor: Accountant TBC for 2025

All other appointments such as class representatives and delegates to the Annual WACSSO conference will be appointed at the next meeting

6. REPORTS

6.1 President's Report

The President praised the P&C for the impressive fundraising efforts from the P&C and the community this year.

Thanks were given to the team with appreciation for all the support throughout her role. Although still happy to volunteer when able, Lorryne is pursuing other commitments and is not nominating for the role of President. She wishes every success to the future P&C team.

6.2 Treasurer's Report

Stacey Cain submitted the Treasurer's report (attached) outlining the following key events:

- Profits from Colour run \$8,900
- 12 Days of Christmas currently estimated profit of \$6,759 will be reflected in end of year financials
- Abby's Kitchen - \$11.5k profit Nov 24 YTD.
- Uniform Pop Up - \$520 income Nov 24 YTD.
- Freezing Friday - \$4,472 income Nov 24 YTD. Looking at a profit of \$5,944 at year end.

Estimated end of year profits from events fundraising is \$48K exceeding expectations by \$12.5k which is a huge achievement.

6.3 Canteen Report

No official report

- New fridge was delivered to replace the broken one as a result of Chilli Farms fundraising. Appreciation was shown for Uma.

Action Amy to organise 'opening of the fridge' with some students

- Clean down of canteen for end of year.

Action Linda to organise ovens and pie warmers to be cleaned.

Recent events

- World Teacher Day - slightly smaller event to avoid too much food leftover, 1 plate per class was successful without excessive food
- 12 days of Christmas raffle – huge profits and great prizes. Unforeseen obstacles due to the level of prizes meant slight changes to the original plan, but these were addressed and taken into account for next year.
- Frozen Friday – huge success to be continued.
- Edudance – stage and food trucks – lots of positive feedback. Well done to Ash, Adria and Beth for organising.

6.4 Principal's Report

Paul Fuller did not submit a formal report but discussed the value of volunteering within the community and the P&C and acknowledged his appreciation of everything that is done through the P&C without any expectations or pressure for future members.

He acknowledged the work and effort from the current P&C and looks forward to future members and volunteers ideas and contributions, in whatever capacity, contributing to the school and community.

7. SCHOOL BOARD UPDATE

Caitlin Merritt – at their last meeting, the board discussed fundraising for an outdoor classroom in line with the strategic planning. This is to be put forward to the community during the next survey.

8. GENERAL BUSINESS

5.1. Open business –

- 5.1.1. Suggestion for funds for air con for the assembly area. This will be discussed during the next meeting along with the school wish list

6. UPCOMING EVENTS CALENDAR- 2025

Events to be factored into planning include:

- 6.1.** Uniform Pop Up's
- 6.2.** Fathering Project Events
- 6.3.** Frozen Friday
- 6.4.** Dress sale _ Gail TBC
- 6.5.** State Election – 8/3 Bake sale

7. 2025 PLANNING IDEAS and event calendar

Various ideas and suggestions were presented including Welcome picnic, Mothers and Fathers days stall, camp out and colour run. Tentative dates have been drafted into the calendar and members volunteered to head up each event.

Action: Jo to create the event calendar for 2025

9. NEXT MEETING

The next meeting date the AGM is confirmed for Tuesday 25/2/2024 @ 6:30pm

10. CLOSE

The meeting was closed at 8.35pm and attendees were thanked for their participation.