

# GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

## Meeting Minutes

Tuesday 4<sup>th</sup> June 2024

## General Meeting

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### 1. MEETING OPENING & WELCOME

The President opened the meeting at 6.34pm and welcomed all new and existing Committee members.

### 2. RECORD OF ATTENDANCE

**ATTENDEES:** Lorryne Grullis, Jo Twomey, Sarah Burns, Stacey Cain, Amy Marshall, Laura Holloway, Paul Fuller, Caitlin Merritt, Linda Scrivens

**APOLOGIES:**, Vanessa Furlong, Christine Cosgrave, Kate Wheatley, Megan Finkelde, Rachel Kemp, Abi Jones, ,

### 3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

**Motion:** That the minutes presented dated 23 April 2024 be accepted as a true and accurate record of that meeting. **Carried**

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

#### 4.1. *Musical Bingo- Sarah Burns*

- **Prizes** - 3 rounds of bingo. Major prizes in each round are: Round 1 -food hamper and wine and meat tray, Round 2 – Rottnest island ferry pass, wine picnic rug and hamper, Round 3 – variety of vouchers for living/entertainment– eg pilates, the idea that each prize will provide a day out for the family.

Also lots of smaller prizes – iplay, Dome, Henley Brook etc

**Event planning** – Sarah presented and discussed the list of tasks required and requested support for items that were unassigned. These were allocated to various volunteers. –

**Action:** Amy to create prize pic and business logo slides

**Action:** Stacey will loan esky and also her trailer for transporting hampers to event. Responsible for eftpos and money tins with change.

**Action:** Caitlin will supply cellophane leftover and Lorryne ribbon.

**Action:** Kate is going to organise liquor and drink prices. No BYO as Sarah has organized liquor license.

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**Action:** Rachel to source wine buckets, Trestle table – Stacey and Lorraine, Power boards – Lorraine

**Action:** Linda - Food hamper –\$30 each for 2-4 people preorder only – need to advertise and Stacey to add to Qkr.

**Action :** Sarah will organise key and code from Jane for access to canteen for storage.

- Sarah presented the schedule and set up for the night.

**Action** – class reps to gauge how many are coming and all P&C members to promote.

#### **4.2 2<sup>nd</sup> hand dress sale –**

Laura – no real update – planned as a spring event – tabled for next meeting

### **5. REPORTS**

#### **5.1. President's Report**

Lorraine Grullis will report throughout

#### **5.2. Treasurer's Report**

Stacey Cain submitted the Treasurers report (attached) outlining the following:

- Goolly Woolly –have now sold 100 to date recouping 64.5% of costs
- Mothers Day Stall – Total of 350 gifts purchased, income received \$1,750 with an expense of \$862.71 for gifts and display items. Total profit of \$887.29
- Mother's Day Coffee Van - The total cost was \$375, with 75 coffees provided. Carole Saville covered this in total with a \$375.00 donation.
- Crazy Sock Day - Upcoming June 12th - \$36.00 has been raised so far with 23 students participating.
- Musical Bingo - Upcoming June 22nd- \$1,306 income, including a \$200 donation from Care for Kids Kingsley.
- Expenses May 24 YTD - \$548.90 and \$792.00 will be paid to COJ in June. This includes a \$750.00 Bond.

The P&C profit May 24 YTD is \$18,998.57

### **5.3. Canteen Report**

Linda Scrivens discussed the Canteen report outlining the following points

Electrical faults – all canteen orders that were paid have now been resubmitted and resolved. Loss of food was \$750. Electricians have now added labels to avoid overloading circuit boards.

3 new people signed up to volunteer.

**Proposal** : – linda to be part of exec team - **Accepted**

### **5.4. Recent events**

- **Mothers day** – new location was a success and will be replicated for Fathers day. Décor and set up has been stored for next event.
- **Frozen Friday** – still very successful and children helping is a big success and positive for students.
- **PC day** – morning tea was really successful – Thank you to the school and children. It would be good to tie in with assembly gaining more attendance for other volunteers in future.

### **5.5. Principal's Report**

Paul Fuller submitted the Principals Report (**attached**) outlining the following key points:

- **Union action** – an agreement has been reached and further disruption is unlikely
- **Edu dance** – seeking nominations for a committee to relocate the concert – no interest so far. Location to remain the same unless a committee is formed.
- **Noongar language incursion** – an upcoming special incursion exploring language and culture will be provided for students from PP – Y6
- **Leave arrangements** – upcoming long service leave and cover for this was presented

### **5.6. Playground Update** Caitlin Merritt

Reveal to be planned this week – The new playground plan will be presented on Tuesday 11<sup>th</sup> June at the values assembly.

## **6. SCHOOL BOARD UPDATE**

Caitlin Merritt – attended an early stage planning meeting working on strategic plan but nothing further to report at present.

## 7. GENERAL BUSINESS

### 7.1. Open business – ideas and suggestions

- PC part of the schools website needs updating
- Noticeboard needs to be updated with upcoming events
- Fundraising coordinator – to source all fundraising at the start of the financial year as this is when most businesses release their fundraising gifts – Rachel expressed an interest in this – Sarah to ask her.
- Colour run powder – need to order – would local businesses like to sponsor and have a banner up at the event.

**Motion** \$1500 to source colour and foam. **Approved**

## 8. UPCOMING EVENTS CALENDAR – 2024

**8.1. Frozen Fridays-** to be continued until further notice. Year 6 funding – freezing Fridays to cover the cost – possible fun day for graduation – needs to be replicated for future years. Could be something that is long lasting ie Y6 common room?

- Upper school students to volunteer in selling ice creams to contribute

**8.2. Musical Bingo**– discussed as earlier item

**8.3. Crazy sock day** – Amy M - Wed 12 June - Amy will take pics of people socks

**8.4. Athletics carnival** – 6/9 - Amys coffee van - canteen open for icecreams.

**8.5. Fathers day stall** – looking for volunteers to run

**8.6. Book week** – Laura will be running with volunteer support

## 9. NEXT MEETING

The next meeting date is confirmed for Monday 5/8/2024 @ 6:30pm

## 10. CLOSE

The meeting was closed at 8.24pm and attendees were thanked for their participation.