

MINUTES OF GOOLLELAL SCHOOL BOARD MEETING

Date: 26 May 2016

ATTENDEES: Greg Clarke, Kerry Hartmann, Jo Dee Mansell, Trevor Hinchliffe, Julia Easton and Danielle Crawford (new) & Marion Coad (Executive Officer)

Absent : Nil

Meeting Opened 9:00am

		Actions
1	Opening and Welcome: Danielle was welcomed to the School Board as our new member	
2	Apologies: Nil (<i>it was acknowledged that the community member position has yet to be filled</i>)	
3	Minutes of previous meeting: Approved and signed	These were approved and accepted by all members present at the 7 April 2016 meeting
4	Correspondence: A letter was received from Hon Peter Collier MLC thanking us for the welcome he received when he came out to the school recently. Greg mentioned that the valedictory letter and medal were given to Jenny Taylor on her retirement.	
5	<p>On Going business:</p> <p>5.1 Operational one line budget update: Greg outlined the May budget. We have around \$28,000 in salaries that is held to cover supporting students with special needs.</p> <p>5.2 May Comparative budget: Marion explained the Comparative budget for Danielle and said that things were in a good financial place.</p> <p>5.3 Sponsorship: Julia said she had spoken to Lee Parkinson (<i>Peard</i>) regarding being a Platinum sponsor for the school. He thought about it and said it was more than he was prepared to pay. He mentioned that he pays \$1,500 for sporting clubs. Julia wanted him to know he was given first option. She will now approach James Kennedy. Jo-Dee has been to the <i>Education Store</i> three times and no one was there. She wants them to be aware that sponsorship is not connected to the Booklists – they must be aware there is no link between sponsorship and the School Board selecting a booklist provider for the school. Danielle stated that there is a parent in Kindergarten who is a Real Estate agent and they mentioned that they would be happy to sponsor and donate \$1,000 per referral from the school. Julia will follow up on the current sponsors to see if they are happy to continue.</p>	Jo Dee will go to the new Greenwood Education Store immediately after today's meeting to try again!

	<p>Greg emailed Andrea Mitchell re supporting the Fun Run & Fete. Andrea indicated she would prefer to be a sponsor.</p> <p>Adidas (not the shoe company!) – would like to be involved. They are a company that take 40% of the profits and do a lot of the advertising etc. It was decided to leave it for this year.</p> <p>Louise (Kindergarten parent) has a contact who may be able to help with the on-line registration and timing. The software for this program is around \$2,500.</p> <p>5.4 Community Board member: Claire Nicholas was not able to come on the School Board. It was suggested that we try Andrea Mitchell to join the board even though she is a very busy. Further discussion was about Volunteers WA and if they could provide the type of person we are seeking.</p> <p>5.5 Exit survey: Greg provided a sample of one for members to look at and suggest any changes.</p> <p>5.6 Tudor (<i>handling of complaints</i>): Only two days ago we received an email about the uniform discount of \$6 per polo. We have not heard from Nathan regarding the faulty tops.</p> <p>5.7 Rent increase clauses in lease agreement: Jo-Dee said after looking into rental rate increases, that a ‘set’ increase was probably the best way to go. This is generally around 2% to 5% each year.</p> <p>5.8 Managing student behaviour: Greg is still looking at this document as it has a lot of links to check. The school will review this policy in term three.</p>	<p>Julia will contact Andrea and see if she wants to continue to sponsor.</p> <p>Jo Dee will be in touch with James and Education Store, Julia will be in touch with Rae and Andrea.</p> <p>Danielle will contact Louise.</p> <p>Danielle to follow up.</p> <p>All members to review and email Greg with suggestions.</p> <p>Marion to contact Nathan again.</p> <p>Jo-Dee to email the board the options for increases.</p> <p>Marion to find out the lease fee Therapy Focus pay to other school locations.</p>
<p>6</p>	<p>New Business:</p> <p>6.1 Booklists: Looking at Education Store and OfficeMax to compare what they can offer. Education Store is very keen.</p> <p>6.2 Facebook Code of Conduct: It was reported that videos of the lapathon were linked to the P&C Facebook site by a non-school member (James Kennedy). It was decided that the school Facebook page be kept open but the P&C Facebook page be a closed site. We still want people to be involved but also want it secure.</p> <p>It was suggested that the school’s Facebook add a line that the school has the authority to include student images.</p> <p>6.3 Use of School facilities – It was discussed that there are a number of parents who would like to have their child learn an instrument, dance etc after school hours on the school grounds.</p>	<p>Marion to contact both companies when it is time to get quotes</p> <p>Julia will raise this at the next P&C meeting</p> <p>Jo Dee to speak to James Kennedy regarding this.</p> <p>Greg to update.</p> <p>Jo Dee to call other schools who run similar programs and see the pros</p>

<p>A company (CO3 – a Professional Dance Company wanted to use the school for a dance group and paid around \$2000 to a venue in Joondalup. <i>The \$2,000 could be a financial benefit to our school, in relation to CO3 using the facilities during the school holidays.</i></p> <p>6.4 Perspectives on Exemplary School Practice: Greg wanted to highlight the good things the schools do. What can we take from this? It was suggested that the school survey and this document can be linked.</p> <p>6.5 SOE 4 Changeover: The changeover starts this Monday 30 May. Admin will be down for 2 days and then the classrooms will come back online over the next week. There will be a lot of advantages but some disruptions. No emails will be working at the school for a few days. We have had to spend a bit of money to be ready for this – data points etc which were not planned for.</p> <p>6.6 School Development Day 3 June 2016: This will be looking at Phase 2 learning areas of the Australian Curriculum. Dalmain Primary School will be coming over for the morning session. This is a great opportunity for moderation of student grade allocations.</p> <p>6.7 Survey the community: There are three surveys that are required to be done within a two year cycle. Student survey, school community and staff. We will keep the base questions the same so there is longitudinal data. These can be done yearly if we choose.</p> <p>6.8 Playground improvements: The Junior primary collaborative team have been looking at improving the equipment. They are looking at a 3 year proposal. One staff member went to a PD about nature play. We can pay \$350 to get a consultant out to advise us. We have plenty of space! We will be asking the P&C for some money to cover part of this over 2017-2019. Staff will get involved in the decisions.</p>	<p>and cons for this.</p> <p>Members are asked to look at the 2014 version and email to Greg any additions they think might be beneficial within the next few days.</p>
<p>Meeting closed: 10:40am</p>	
<p>Next Meeting: Thursday 4 August 2016</p>	

Signed (Chair)

Date